



Applying for an FCC Registration Number (FRN)

1. Before you can apply for an FRN you must register a **Username** and Password.
2. Go here to get started: **www.fcc.gov/cores**
3. It's a simple three-step process to get an FRN:

Step 1 - Register a Username.

Step 2 - Log into CORES (Username Login).

Step 3 - Apply for an FRN (Register New FRN).

The screenshot shows three panels from the FCC CORES website. The first panel, 'Username Login', contains a note: 'Note: The Username is the email address associated with your FCC Username Account.' Below the note are input fields for 'Username:' and 'Password:', and a 'LOG IN' button. The second panel, 'Need a Username?', features a 'REGISTER' button and a link for 'Forgot/Reset your Password?'. The third panel, 'Search for public FRN information', has a 'SEARCH' button. A red arrow points to the 'REGISTER' button in the second panel.

4. Step 1 - Register a Username.

- Click on “**Register**”
 - Provide the required information and any optional information you may choose to include.
 - **Your Username is your e-mail address.**
 - Your password (12-15 characters)
 - Your name
 - Your phone number (10-digits)
 - Select a security question and provide the answer.
 - Click on “**Create Account**”
 - Almost immediately after you click on “Create Account” you will receive an e-mail containing an e-mail address verification link.
 - **You must verify your e-mail address within 24 hours.**
 - Refer to the example below.

Your name,

Your request to create a new FCC account has been received. To verify your email address, please click the link below.

<https://apps2.fcc.gov/fccUserReg/api/authorizeUser/916b6199bf6f4f9f43ee43f88baa36d249b1446e0b150a81eb64c25c4be6f9ec15784f75c64ef888>

This link will expire within 24 hours. If you did not request an FCC account, please disregard this email.

For assistance, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call 877-480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).

Thank you,

FCC CORES Registration Team

- Go to your e-mail account, find the e-mail from the FCC and click on the verification link.
- Once you have verified your e-mail address, you can log into CORES.

The screenshot shows three panels from the CORES website. The first panel, titled "Username Login", contains a note: "Note: The Username is the email address associated with your FCC Username Account." Below the note are input fields for "Username:" and "Password:", and a "LOG IN" button. A red arrow points to this button. The second panel, titled "Need a Username?", has a "REGISTER" button and a link for "Forgot/Reset your Password?". The third panel, titled "Search for public FRN information", has a "SEARCH" button.

5. Step 2 – Log into CORES.

- Enter your Username and Password
- Click on “Login”
- You will immediately see the following menu:

The screenshot shows a menu titled "Select one of the following:". The menu items are: "Associate Username to FRN" (Link your registered username to an existing FRN.), "Manage Existing FRNs & FRN Financial" (Manage FRN information, view Red & Green light status, and view & make payments.), "Register New FRN" (Register and receive a new FRN (including Restricted Use Frn).), "Reset FRN Password" (Reset/update your FRN password.), "Search for FRN" (Search for public FRN information.), and "Update Username Profile" (Update your username profile.). A red arrow points to the "Register New FRN" option.

6. **Step 3 – Apply for an FRN.**

- Click on “**Register New FRN**” – you will see the following screen:

Are you registering as an entity or as an individual?

An entity (e.g., corporation, partnership, government agency, etc.)

An individual

Is your contact address within the United States or its territories?

Yes

No

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- Select “**An Individual**” (The default is “an entity”)
- Answer the address question as appropriate
- Click on “**Continue**” – You will see the following screen:

Do you wish to proceed with a CORES FRN Registration or a Restricted Use FRN Registration?

CORES FRN Registration

Restricted Use FRN Registration (Restricted Use FRNs can only be used for reporting individuals on Form 323 and Form 323-E.)

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- Click on “**Continue**” – You will see the screen shown below:

Register a Domestic Individual			
Salutation:	<input type="text"/>	First Name: *	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name: *	<input type="text"/>
Suffix:	<input type="text"/>	Doing Business As:	<input type="text"/>
If you have a Social Security Number or Taxpayer Identification Number , enter and confirm it here.			
SSN:	<input type="text"/>	Confirm SSN:	<input type="text"/>
If you do not have a Social Security Number , select a reason: <input type="text"/> ?			
Contact Information			
Same as Above:	<input type="checkbox"/>		
Organization:	<input type="text"/>	Position:	<input type="text"/>
Salutation:	<input type="text"/>	First Name: *	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name: *	<input type="text"/>
Suffix:	<input type="text"/>		
Address Line 1: *	<input type="text"/>	Address Line 2:	<input type="text"/>
City: *	<input type="text"/>	State: *	ALABAMA <input type="text"/>
Zip Code: *	<input type="text"/> <input type="text"/>	Phone:	<input type="text"/> <input type="text"/> <input type="text"/> ext. <input type="text"/>
Fax:	<input type="text"/>	Email: *	<input type="text"/>
		<input type="button" value="SUBMIT"/>	Go Back
Asterisks (*) Indicate required fields.			

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- Enter the required information, including your Social Security Number, and any optional information desired.
 - If you don't have a Social Security Number, select a reason.
- Click on **Submit** – You will see the following screen.

FRN Registration Confirmation			
Thank you for registering with the FCC. As of today, Nov 16 2018 3:49PM , you have been assigned the following FCC Registration Number (FRN): 0028016616 . Please print this page for your records.			
Domestic Individual Registration			
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:		Doing Business As:	
SSN:	**** 9999		
Contact Information			
Organization:		Position:	
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:			
Address Line 1:	7122 E Prairie Ridge Rd	Address Line 2:	
City:	Prescott Valley	State:	ARIZONA
Zip Code:	86315	Phone:	
Fax:		Email:	aa3rr@verizon.net
Continue			

- Your FRN is automatically associated with your CORES Username and you will be known as the FRN Administrator.
- Print the page or write down your new FRN.
- You must provide your FRN anytime you do business with the FCC.
- Your FRN will appear on your license.